

**AGENDA
CITY OF SALEM
BUDGET PUBLIC HEARING &
REGULAR CITY COUNCIL MEETING
APRIL 18, 2016
6:00 PM**

BUDGET PUBLIC HEARING – 6:00 PM

- I. Call to Order
- II. Public Hearing for FY17 City of Salem Budget – Question & Answer for Public
- III. Close Public Hearing

REGULAR CITY COUNCIL MEETING – UPON CLOSURE OF PUBLIC HEARING

- I. **Call to Order**
- II. **Prayer and Pledge of Allegiance**
- III. **Presentation of Petitions/Public Comments**
- IV. **Mayor's Report and Presentations**
 - 1. ABATE Proclamation
 - 2. Announcement of City Council Vacancy
- V. **City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – April 4, 2016 Regular Meeting
 - 2. Approval of Bills Payable
 - 3. Approval of Mayoral Appointments
 - 4. Approval of Planning Commission Rezoning Recommendation for 900 S College
 - 5. Discussion – Payment of Commission to Real Estate Professional for Approved Sale of City Property at Kinney Boulevard
 - 6. Approval of Bid for Construction of Baldrige Lane/Mills Cart Connection
 - 7. Second Reading – Approval of FY17 Budget
- VI. **City Manager Report**
 - 1. Review of Annual Renewal of Mutual Medical Health Insurance Plan, Discussion on Seeking Proposals from Other Firms for 2017
 - 2. Update on Preparations for Salem Trip to RECON Convention in Las Vegas
- VII. **City Attorney Report**
- VIII. **Finance Director Report**
- IX. **City Council Report**
- X. **Adjournment**

Bill Gruen
City Manager

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MANAGER'S COMMENTS

V. City Council Action

3. **Approval of Mayoral Appointments:** Please see the list of recommended appointments provided by the Mayor. The City Council may wish to take action.
4. **Approval of Planning Commission Rezoning Recommendation for 900 S College:** Please see the Planning Commission report recommending a requested rezoning of 900 S College Street. The property is owned by Bob's Auto, who plans to create an additional drive into his property for larger trucks, which currently seem to use Commercial Street. If the City Council approves the Planning Commission recommendation, the property would be rezoned to Industrial.
5. **Discussion – Payment of Commission to Real Estate Professional for Approved Sale of City Property at Kinney Boulevard:** The City Council has asked that terms be presented for consideration which would allow for a commission to be paid to a real estate "professional" who brings the City a commercial project it approves at Kinney Boulevard. I write "professional" with the intention limit payment of a commission to whoever would be eligible *by law/licensure* to receive such a payment. Jeanne Gustafson is working on preparing a list of terms, which I don't expect will be ready by our next meeting. We could begin discussing what a term sheet would look like.
6. **Approval of Bid for Construction of Baldridge Lane/Mills Cart Connection:** Rhutasel and Associates has reviewed bids for construction of the connection of Mills Cart and Baldrige. Low bid totaling \$51,004 was submitted by Johannes Construction, which Rhutasel confirms is in order. Construction schedule would be determined after bid award. Recommend approval.
7. **Second Reading – Approval of FY17 Budget:** Enclosed are copies of only those pages of the FY17 which included budget changes. We will have our public hearing before the City Council meeting. If there are no other changes to be made, the budget is ready to be approved by the City Council. Thank you!

VI. City Manager Report

1. **Review of Annual Renewal of Mutual Medical Insurance:** The City's health insurance plan year, which is administered by Mutual Medical, runs May 1 through April 30 (deductibles for participants still run calendar year). Mutual Medical has presented a few renewal options, the net effect of which has the impact of **reducing** the annual, maximum plan cost between \$49,000 and \$59,000 from FY16 to FY17. Please note: (A) the annual, maximum cost will likely be different from the actual cost of claims that the City incurs; (B) the difference in renewal options A and B totals about \$10,400; (C) it's not necessary to amend the budget to accommodate a reduction in the maximum – we'll just have a little bit of cushion in Funds 01, 04, 16, and 17.

Monday night, we'll have an opportunity to talk a little bit about the mechanics of our health insurance plan and about the difference in the renewal options, which is not dramatic. I would like to discuss the fact that the City's agreement with Mutual Medical involving administration of the City's plan ends December 31, 2016. Other offices have expressed interest in brokering/administering the City's health insurance plan. I would like some direction from the Council if it would like to shop this service.

2. **Update on RECON Preparations:** Jeanne Gustafson will speak more about City preparations for travel to Las Vegas for the 2016 RECON convention. Topics will include cost of the trip and what the convention is like.